

| Dynamic / Functional Monthly Reporting Format of PMRU Society | | | | |
|---|--|---|------------------------------|---------|
| Sr. No. | Targets to be achieved | Time Frame | Action Taken by PMRU Society | Remarks |
| A | <u>COMPLIANCE</u> | | | |
| i | Monthly Meeting of PMRU | By 10th of Every Month | | |
| ii | Annual Audit of PMRU | By 30th september | | |
| iii | Auditing of the PMRUs by 30 th September of the year and Audit Report to be sent to NPPA subsequently | | | |
| iv | Convening meetings of the Exeutive Committee of the PMRU by 10 th of every month to monitor the progress. | | | |
| v | Convening meetings of the Governing Body of the PMRU twice in a year or more frequently | | | |
| vi | No. of cases for which data has been asked by NPPA and no reply has been given by the company | | | |
| B | <u>ENFORCEMENT ACTIVITIES</u> | | | |
| i | Collection of test samples of medicines at the retail market for monitoring of Notified prices and detection of violation of the DPCO, Price Compliance and ensuring availability of medicines | Within one week from the date of receipt of request from NPPA | | |
| ii | Visit to Manufacturers/ Marketres/ CAs as per instruction of NPPA for validation / checking of certain information regarding pricing/ production/ sales etc. | | | |
| ii | Action on cases sent to Collector for recovery | | | |
| iii | Purchase of Test samples from the open market - on reference from NPPA | | | |
| iv | Purchase of Test samples from the open market - <i>suo moto</i> | | | |
| C | <u>Monitoring Activity</u> | | | |
| i | Monitoring the price movement of scheduled and non-scheduled formulations based on Forms returns filed by the industry | | | |
| ii | Shortage /Availability of medicines in the State/ District/ Specific area | | | |
| iii | Collection of Data and analysis thereof with relation to pricing and availability of drugs | | | |
| D | <u>FUND UTILISATION</u> | | | |
| i | Utilisation of funds by PMRUs through Expenditure Advance Transfer (EAT) module of Public Finance Management System (PFMS). | | | |
| ii | Utilisation Certificate (UC) in the form 12-A in respect of the Grant in aid given through Expenditure Advance Transfer (EAT) module of Public Finance Management System (PFMS).. | | | |
| E | <u>IEC ACTIVITIES</u> | | | |
| i | Public Awareness Activities (IEC) | | | |